



SOLLAGUA

SOLLAGUA Nexus Platform User Guide

Deliverable: 3.3.1

GT3 — Adoption and scaling up of strategies, plans and solutions

Document title: B2B/B2G/G2G digital matchmaking platform



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1. INTRODUCTION

About

SOLLAGUA Nexus is a **multilingual digital networking and matchmaking platform** developed within the SOLLAGUA project, co-funded by the Interreg SUDOE Programme, as part of **Deliverable 3.3.1**.

It is designed to connect public authorities, research centres, R&D&I projects and professionals interested in reclaimed water reuse, sustainable water management and nature-based solutions across the SUDOE area: France, Portugal, and Spain. By publishing Demands and Offers, the platform facilitates the identification of needs, capabilities and potential collaborations between organisations, helping users connect and creating new opportunities for cooperation across regions and sectors.

SOLLAGUA Nexus is aimed at:

- companies and technology providers;
- public authorities;
- research centers and universities;
- water management organizations;
- organizations in the environmental sector;
- end users interested in water reuse solutions;
- SOLLAGUA project partners and stakeholders involved in its activities.

Who manages the platform and where is it hosted?

The platform is managed by Corporación Tecnológica de Andalucía (CTA), a Spanish partner of the SOLLAGUA project, and is hosted on the organization's own servers.

For any questions regarding the operation of the platform or if you require technical assistance, please contact Manuel Silva (manuel.silva@corporaciontecnologica.com).

How is user data managed?

User data will be used exclusively for the operation of SOLLAGUA Nexus and for purposes directly related to the platform. Under no circumstances will it be shared with third parties or used to send information unrelated to the platform or the SOLLAGUA project.

Main sections and functionalities

The platform includes the following sections and functionalities:

- **Registration form:** through the registration form, users can create an account on SOLLAGUA Nexus and provide basic information about their profile and the organization they represent.

- Demands: through this functionality, registered users can publish a specific need related to reclaimed water reuse, sustainable water management or nature-based solutions. Once validated by the platform administrators, the demand will become visible to other users, who will be able to submit related offers.
- Offers: through this section, registered users can publish their available capabilities, services, technologies or solutions. Offers may respond to specific demands published on the platform or provide a general overview of the organization's expertise and added value.
- Internal chat: once CTA has validated the match between a Demand and an Offer, the users involved will be able to communicate through the internal chat available in the *My Profile* section. This will allow them to exchange further information, clarify any questions and explore potential collaboration opportunities.
- News and technical publications: this section brings together news, technical reports, studies and deliverables published within the SOLLAGUA project. Content will be available in English, Spanish, French and Portuguese.
- Forum: the Forum section allows users to exchange information, ask questions and publicly share experiences on topics related to the platform's areas of interest.

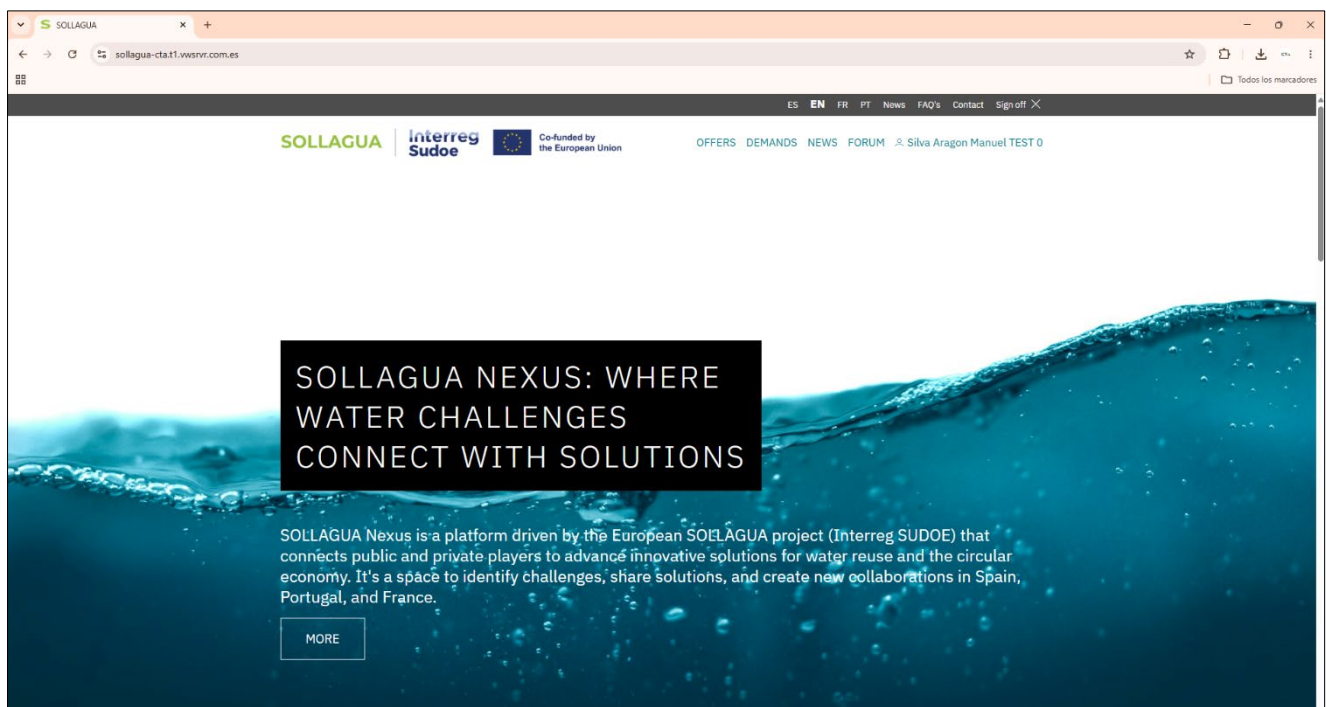


Figure 1. SOLLAGUA Nexus home

2. USER REGISTRATION

To use SOLLAGUA Nexus, users must first register on the platform. The registration process consists of two steps:

Step 1. Profile data: Fill in the user's basic information.

The screenshot shows the 'SIGN UP IN SOLLAGUA' page. At the top, there is a navigation bar with language options (ES, EN, FR, PT), links to News, FAQ's, Contact, Registry, and a Login button. Below the navigation bar, the page title 'SIGN UP IN SOLLAGUA' is displayed. The main content area is divided into two steps: STEP 1 and STEP 2. STEP 1 is titled '1. Profile data' and contains the following fields: Name *, Surnames *, E-mail *, and Password *. There is also a checkbox for 'I accept the Privacy Policy and the Legal Notice'. At the bottom of STEP 1, there is a green button labeled 'CREATE MY ACCOUNT'. A 'COMPLETE PROFILE' link is also visible.

Figure 2. SOLLAGUA Nexus registration form step 1

Step 2. Professional data: Complete the user profile with professional information.

The screenshot shows the 'SIGN UP IN SOLLAGUA' page, Step 2: Professional Data. The page title is 'SIGN UP IN SOLLAGUA'. The main content area is divided into two steps: STEP 1 and STEP 2. STEP 2 is titled '2. Professional Data' and contains the following fields: Entity name*, Country* (dropdown menu), Region* (dropdown menu), Entity type* (dropdown menu), and a text field for 'Enter your organisation's URL or LinkedIn profile.' with a placeholder 'https://'. There is also a checkbox for 'Add a company photo or logo (optional)'. At the bottom of STEP 2, there is a green button labeled 'CREATE MY ACCOUNT'. A 'BACK TO STEP 1' link is also visible. A placeholder image for a company logo is shown with the text 'COMPANY NAME' and 'LOGO'.

Figure 3. SOLLAGUA Nexus registration form step 2

3. MY PROFILE

In the *My Profile* section, users can view, edit or complete the information provided during registration, including both their personal details and information about the organisation they belong to.

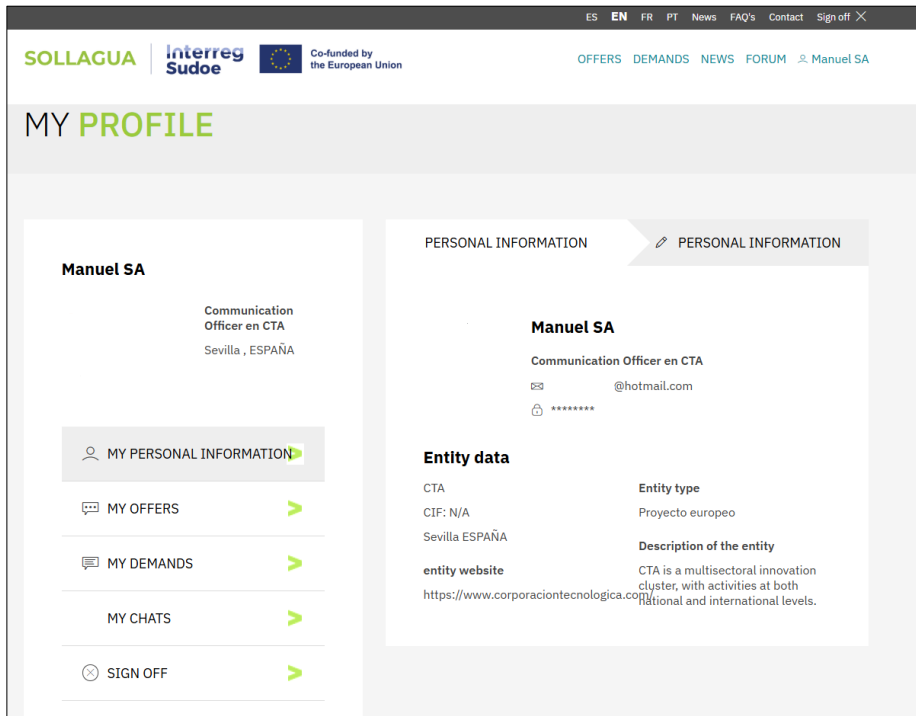


Figure 4. My profile section

In this section, users can also manage the offers and demands they have published on SOLLAGUA Nexus and view them according to their status (active, closed or archived). From here, they can also create new offers or demands and access My Chats, where they can view and continue conversations with other users they have matched with through the platform.

ES EN FR PT News FAQ's Contact Sign off

SOLLAGUA

Interreg Sudoe

Co-funded by the European Union

OFFERS DEMANDS NEWS FORUM Manuel SA

MY PROFILE

Manuel SA

Communication Officer en CTA

Sevilla , ESPAÑA

MY PERSONAL INFORMATION

MY OFFERS

MY DEMANDS

MY CHATS

SIGN OFF

Select the type of demand you want to see:

ACTIVE CLOSED ARCHIVED

CREATE YOUR REQUEST

D26090018

Type of demand: Validated solution close to market

Description demand

TEST 10: We are looking for a technical solution based on Nature-Based Solutions (NBS) at an advanced level

Figure 5. My profile section > My demands

4. CREATING A DEMAND

Once registered and validated on the platform, users can create a *Demand* to publish a specific need related to reclaimed water reuse, sustainable water management, nature-based solutions or other related topics.

To do so, the user should access the *Demands section* and complete the corresponding form.

The screenshot shows the 'Register a demand' form on the SOLLAGUA platform. The header includes the SOLLAGUA logo, Interreg Sudoe logo, and the European Union flag with the text 'Co-funded by the European Union'. Navigation links for OFFERS, DEMANDS, NEWS, FORUM, and a search bar for Manuel SA are visible. The form itself has a title 'Register a demand' and two dropdown menus: 'Demand Type*' and 'Objective of the demand*'. Below these is a section for 'Sector/technology classification:' with two dropdowns: 'Application sector (multiple selection possible)*' and 'Recipients (multiple selection possible)*'. A text area follows with the instruction: 'Describe your needs, specifying the application area, the type of solution or collaboration you are looking for, and any other details that could help you connect with potentially interested organisations. *'. There is an optional section 'Attach File with the demand (optional)' with a 'File type*' dropdown. At the bottom, there is a checkbox for 'I accept the Privacy Policy and the Legal Notice' and two buttons: 'CANCEL' and 'REGISTER YOUR DEMAND'.

Figure 6. Registering a new demand

The form includes information on the demand type, the objective, the application sector, the recipients and a description of the need. In this section, users are encouraged to clearly explain what type of solution, service or collaboration they are looking for.

In addition, users may optionally attach supporting documentation and must accept the Privacy Policy and Legal Notice before submitting the Demand.

The platform also allows users to translate the Demand into English.

Once the form has been completed, the user should click on *Register your demand*. Immediately afterwards, a confirmation notification will be sent to the email address used during registration, as shown below:

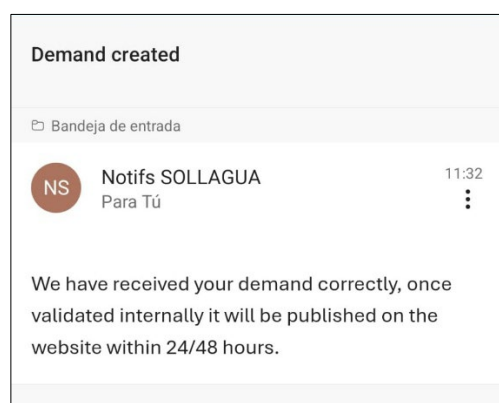


Figure 7. Email notification Demand created

As stated in the notification, the Demand will remain pending review by the platform administrators. Once validated, it will become visible to other SOLLAGUA Nexus users, who will then be able to submit an Offer in response.

Each Demand is assigned a unique registration number once it has been created.

5. CREATING AN OFFER

Once registered and validated on the platform, users can create an Offer to present their capabilities, services, expertise, technologies or solutions.

To do so, the user should access the *Offers section* and complete the corresponding form.

The screenshot shows the 'CREATE OFFER' page on the SOLLAGUA platform. The page has a header with the SOLLAGUA logo, Interreg Sudoe logo, and the European Union flag. The main heading is 'CREATE OFFER'. Below this, the form is titled 'Register an offer'. The form includes the following fields:

- Offer Type***: A dropdown menu with a question mark icon.
- Sectoral/technological classification of the offer:**
 - Application sector (multiple selection allowed) ***: A dropdown menu with the text 'Select one or more options'.
 - Target audiences (multiple selection allowed) ***: A dropdown menu with the text 'Select one or more options'.
- Description of capabilities**: A text area with the placeholder text 'Describe the capabilities you offer, their application sector and the target audience for your solutions. *'.
- Description of differentiation**: A text area with the placeholder text 'Describe what differentiates your solution from the competition (for example: ease of implementation, high level of technological maturity, geographical or sectoral transferability, low energy consumption, validation in real-world environments, TRL level, low cost, etc.). *'.
- Attach file (Optional)**: A section with a 'File type*' dropdown menu.

At the bottom of the form, there are two buttons: 'CANCEL' and 'REGISTER YOUR OFFER' (a large green button).

Figure 8. Registering an offer

The form includes information on the offer type, the application sector, the target audiences, a description of the capabilities offered and the added value of the solution. In this section, users are encouraged to clearly explain what they can offer, who their solution is aimed at and what makes it relevant or innovative.

In addition, users may optionally attach supporting documentation before submitting the Offer.

The platform also allows users to translate the Demand into English.

Once the form has been completed, the user should click on *Register your offer*. Immediately afterwards, a confirmation notification will be sent to the email address used during registration, as shown below:

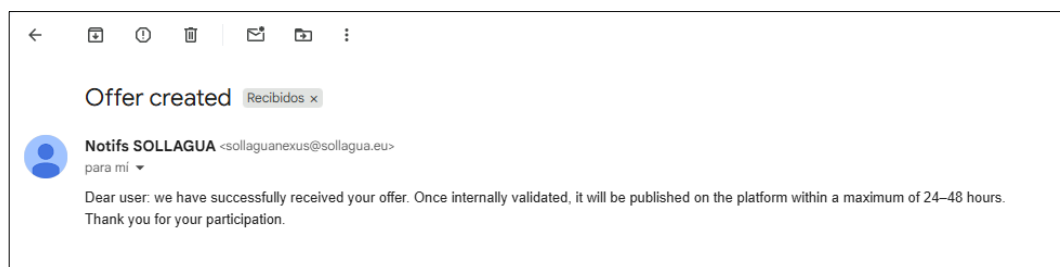


Figure 9. Email notification Offer created

The Offer will remain pending review by the administrator team and once validated, will be visible to other SOLLAGUA Nexus users.

Each Offer is assigned a unique registration number once it has been created.

6. HOW TO APPLY TO AN EXISTING DEMAND

To respond to an existing Demand, the user should access the *Demands section* and select the Demand they are interested in.

Once inside the Demand detail page, the user will be able to review the information provided, including the type of Demand, its objective, application sector, target audiences and description.

To apply to an existing Demand, the user should click on the corresponding *Participation* button.

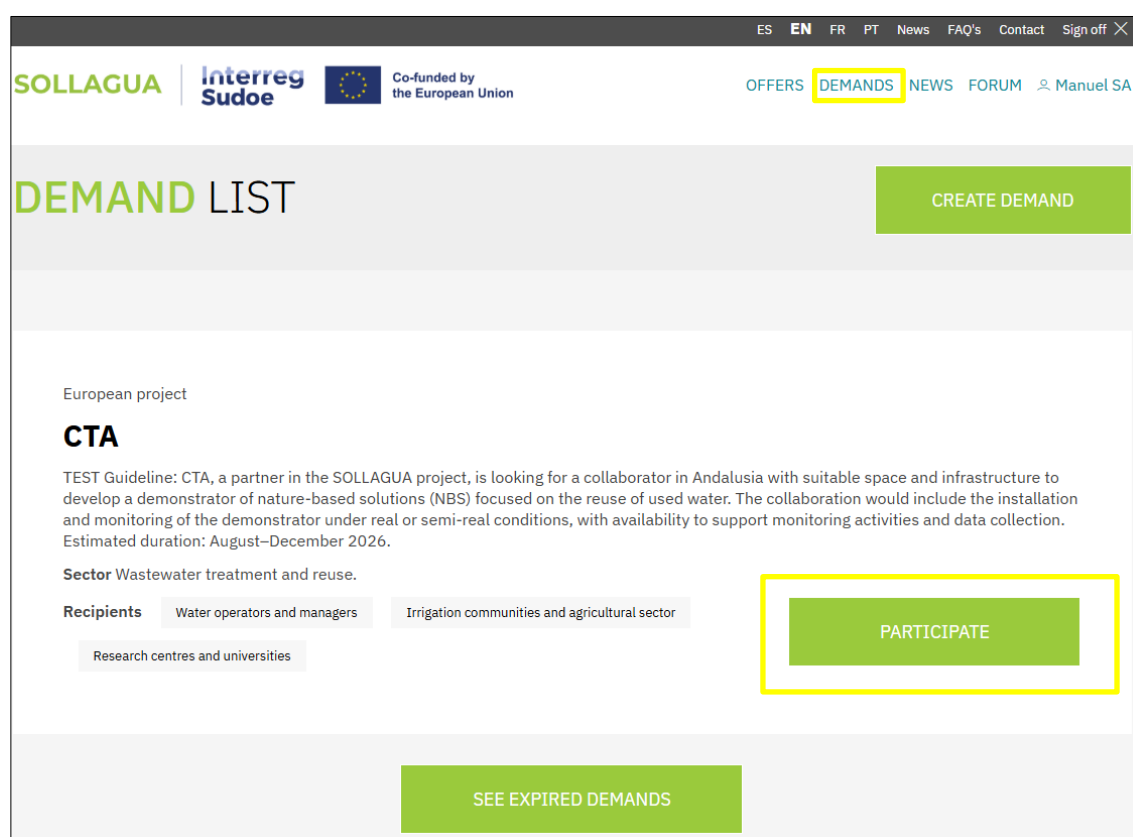


Figure 10. Demand list section

The platform will then offer two options to participate:

Option 1: Create a new Offer

Users can click on *Create your offer* and complete the required information to submit a specific Offer in response to the Demand.

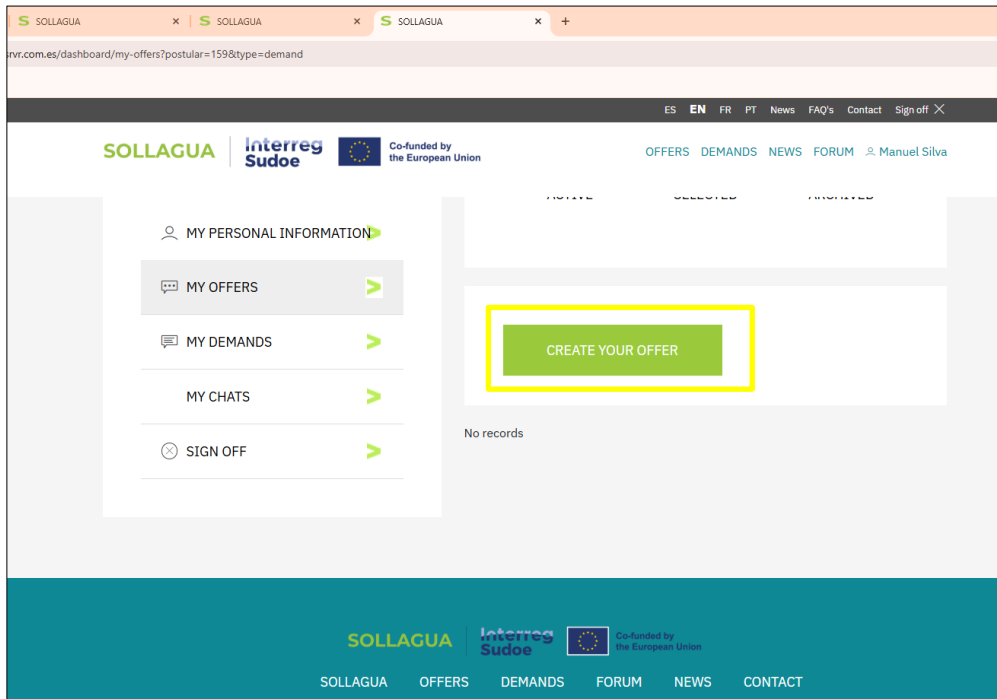


Figure 11. Creating a new offer

The screenshot shows the 'Register an offer' form. At the top, it says 'Associated demand: TEST Guideline: CTA, a partner in the SOLLAGUA project, is looking for a collaborator in Andalusia with suitable space and infrastructure to develop a demonstrator of nature-based solutions (NBS) focused on the reuse of used water. The collaboration would include the installation and monitoring of the demonstrator under real or semi-real conditions, with availability to support monitoring activities and data collection. Estimated duration: August–December 2026.' Below this, there is a dropdown menu for 'Offer Type*'. The form is divided into two columns for 'Sectoral/technological classification of the offer:'. The left column has a dropdown for 'Application sector (multiple selection allowed) *' and a text area to 'Describe the capabilities you offer, their application sector and the target audience for your solutions. *'. The right column has a dropdown for 'Target audiences (multiple selection allowed) *' and a text area to 'Describe what differentiates your solution from the competition (for example: ease of implementation, high level of technological maturity, geographical or sectoral transferability, low energy consumption, validation in real-world environments, TRL level, low cost, etc.). *'. Below these, there is an 'Attach file (Optional)' section with a 'File type*' dropdown. At the bottom, there is a 'CANCEL' button and a large green 'REGISTER YOUR OFFER' button, which is highlighted with a yellow rectangular box.

Figure 12. Register an offer

Once submitted, a confirmation notification will be sent to the email address used during registration, as shown below:

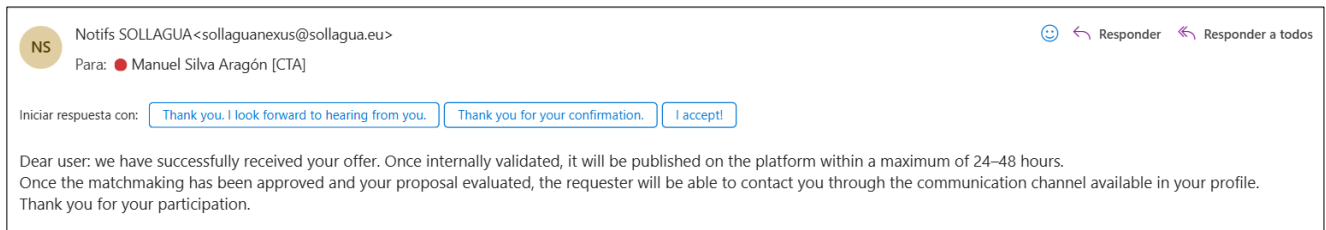


Figure 13. Email notification Offer submitted

The Offer will be reviewed by the CTA administrator team before being linked to the corresponding Demand.

Option 2: Link an existing Offer

The user can link an existing Offer that has already been created, validated and published on the platform through their user profile. The *Selected offer* will then be directly associated with the Demand, allowing the Demand owner to review it as part of the matchmaking process.

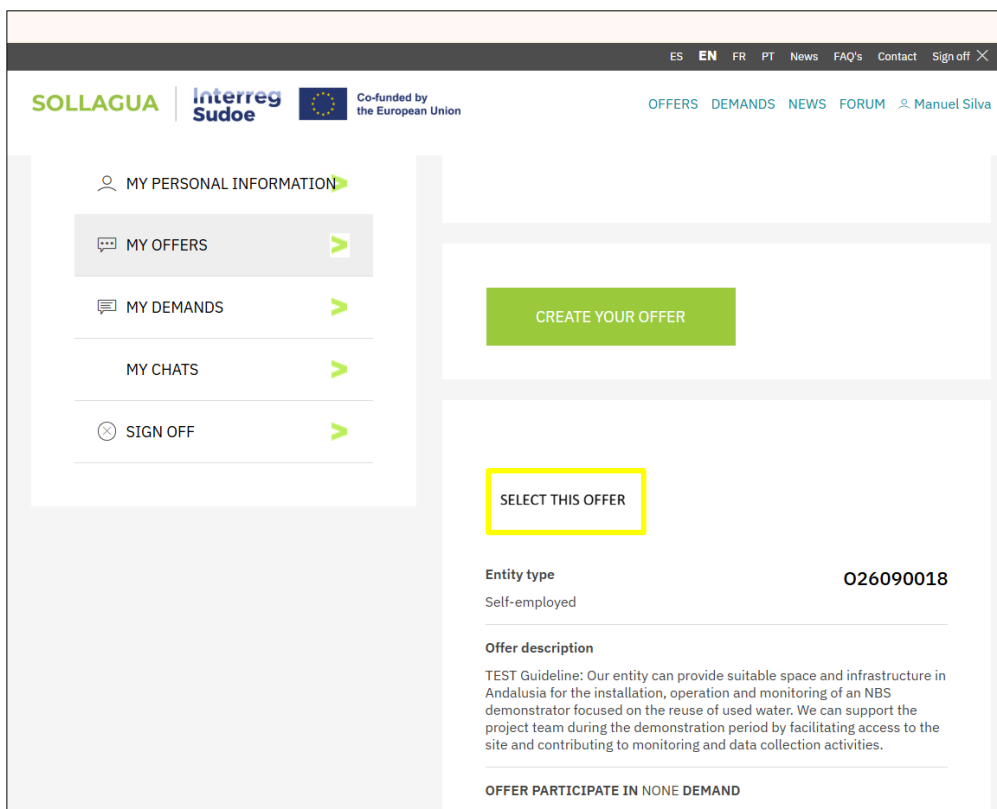


Figure 14. My profile section > Select this offer

The provider will receive a confirmation email, as shown below, after doing so.

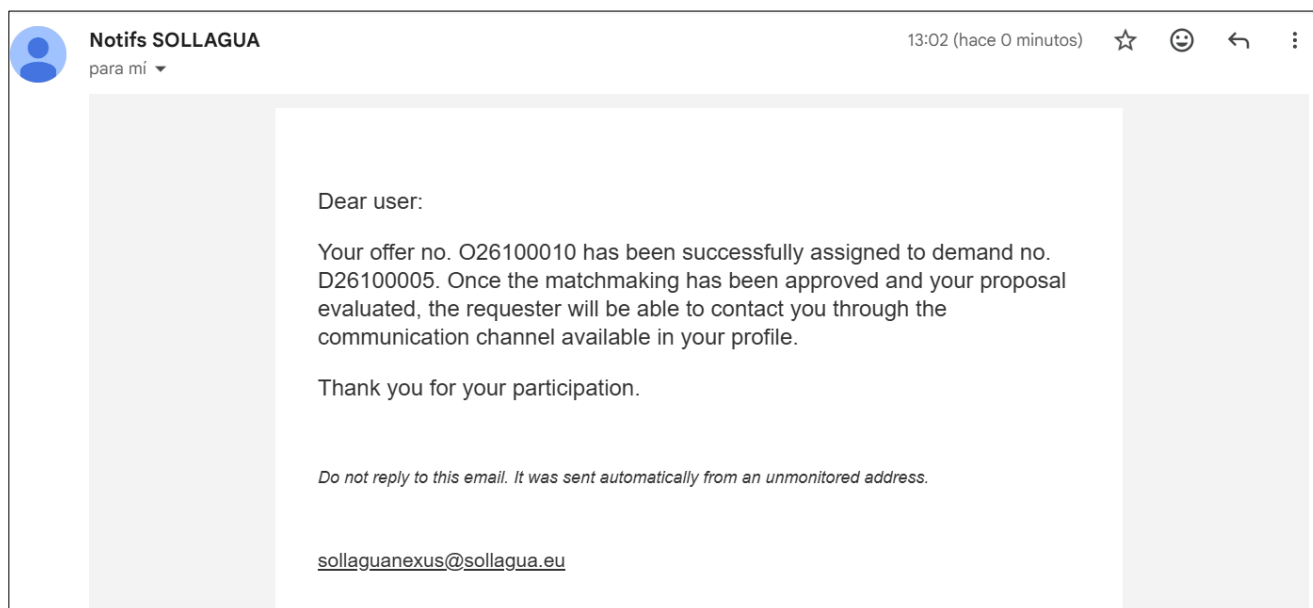


Figure 15. Email notification Offer assigned

7. MATCHMAKING PROCESS

The matchmaking process works as follows:

Once a user applies to a published Demand by submitting a new Offer or linking an existing one, as described in section 5, the platform administrator reviews the suitability of the Offer in relation to the Demand.

If the assessment is positive and the matchmaking is validated, the provider will receive a notification as shows below:

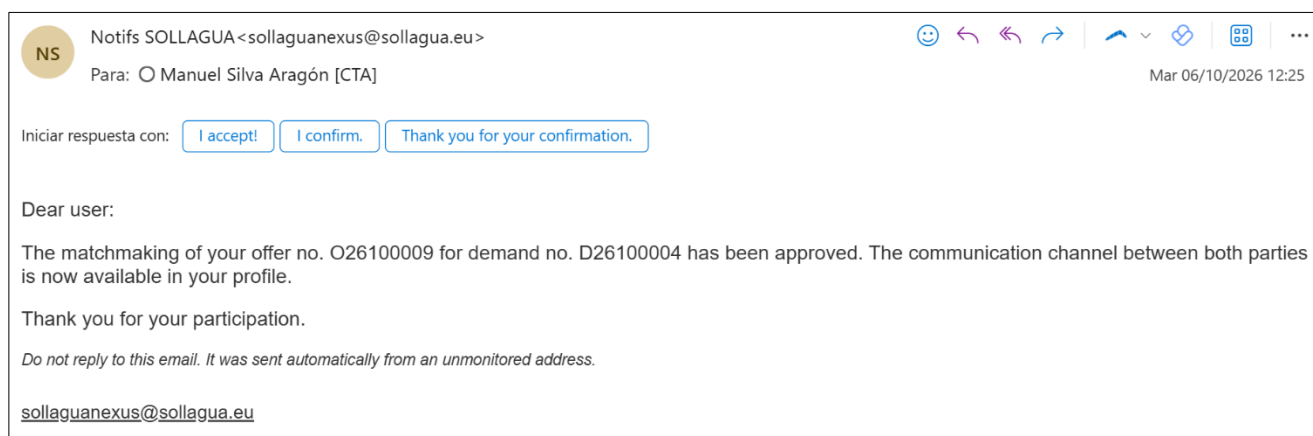


Figure 16. Provider matchmaking validation email

The Demand owner will also receive a notification in their user profile confirming the validation of the matchmaking, as shown below:

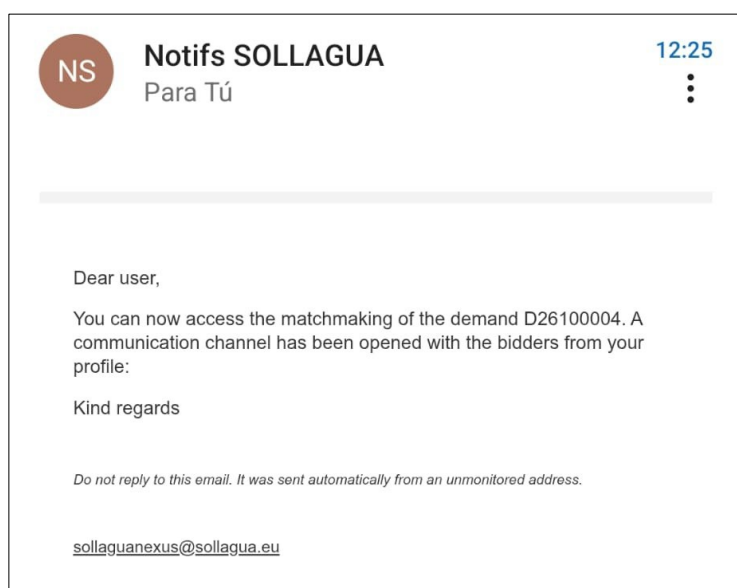


Figure 17. Demand owner matchmaking validation email

Once the matchmaking has been validated, the Demand owner will be able to view, from their profile, the list of suitable Offers submitted in response to that Demand.

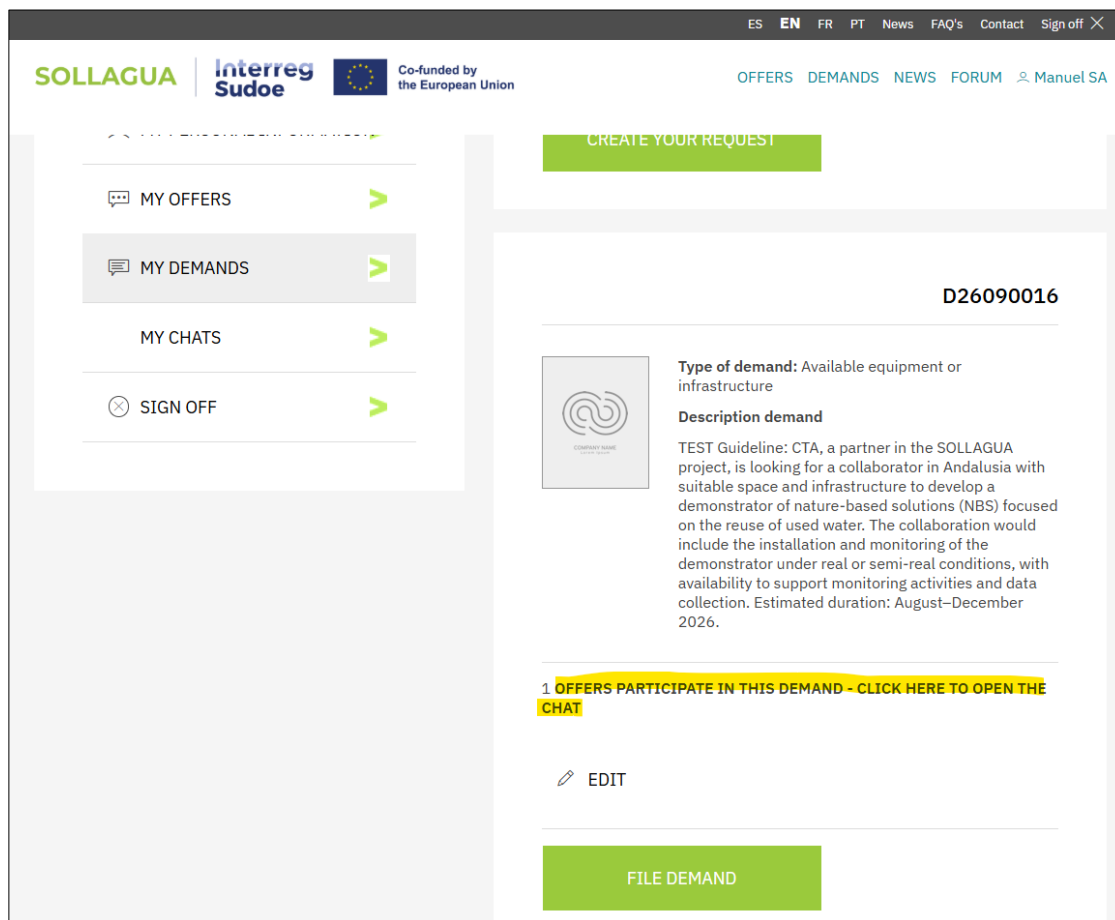


Figure 18. My profile > Offers validated

From this screen, the Demand owner can:

- click on *See more* to view the full details of the Offer;
- click on *Contact the offer* provider to open a private chat and request further information;
- click on *Winning offer* to select that Offer as the successful proposal for the Demand.

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OFFERS
DEMANDS
NEWS
FORUM
Manuel SA

DEMAND LIST OF OFFERS PARTICIPATING IN THIS

REQUEST NEW MATCHMAKING

Self-employed

MSA Consulting

Objective of the offer: Interest in collaborative funding opportunities

TEST Guideline: Our entity can provide suitable space and infrastructure in Andalusia for the installation, operation and monitoring of an NBS demonstrator focused on the reuse of used water. We can support the project team during the demonstration period by facilitating access to the site and contributing to monitoring and data collection activities.

Sector Agriculture and efficient irrigation.

Recipients Public administrations Water operators and managers Water and environmental technology companies

SEE MORE
CONTACT THE OFFER PROVIDER
WINNING OFFER

Figure 19. List of Offers submitted in response to a Demand

ES
EN
FR
PT
News
FAQ's
Contact
Sign off

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OFFERS
DEMANDS
NEWS
FORUM
Manuel SA

DEMAND LIST OF OFFERS PARTICIPATING IN THIS

REQUEST NEW MATCHMAKING

Self-employed

MSA Consulting

Objective of the offer: Interest in collaborative funding opportunities

TEST Guideline: Our entity can provide suitable space and infrastructure in Andalusia for the installation, operation and monitoring of an NBS demonstrator focused on the reuse of used water. We can support the project team during the demonstration period by facilitating access to the site and contributing to monitoring and data collection activities.

Sector Agriculture and efficient irrigation.

Recipients Public administrations Water operators and managers Water and environmental technology companies

SEE MORE
CONTACT THE OFFER PROVIDER
WINNING OFFER

Figure 20. Figure 13. Selecting the Winning Offer

Once an Offer has been marked as the *Winning offer*, the provider will receive a confirmation email, as shown below.

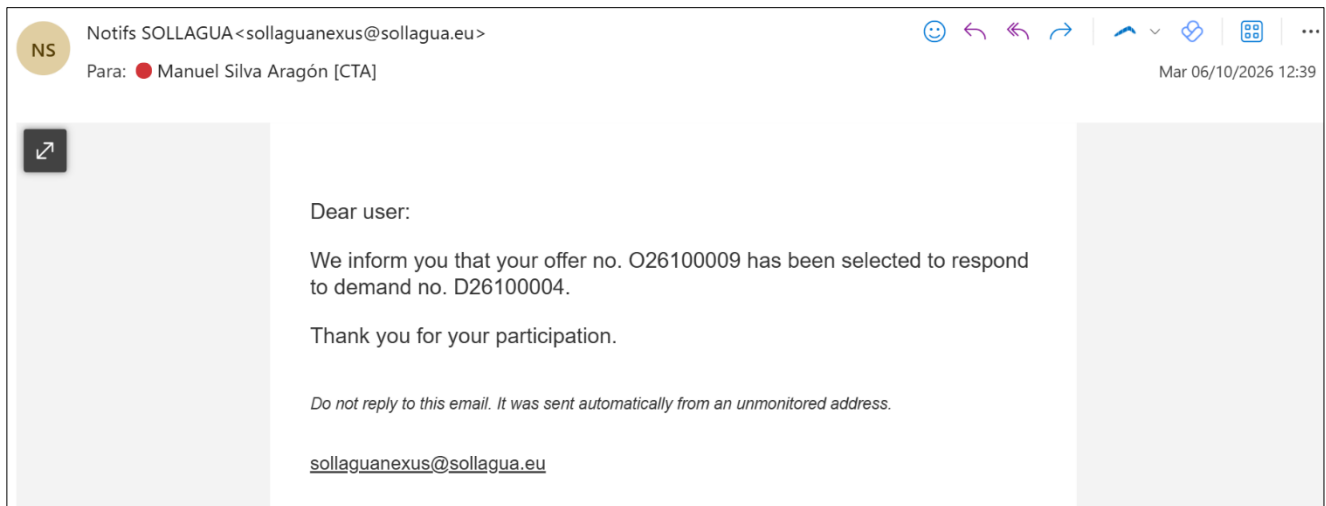


Figure 21. Email notification Winning offer

From that point onwards, the matchmaking process between the Demand owner and the Offer provider will be considered validated, and the corresponding Demand will be closed.

Afterwards, both users —the Demand owner and the Offer provider— will be able to exchange further details through the internal chat enabled in their user profiles.

This private communication channel allows them to clarify technical aspects, discuss next steps and coordinate any additional information related to the selected Offer and the closed Demand.

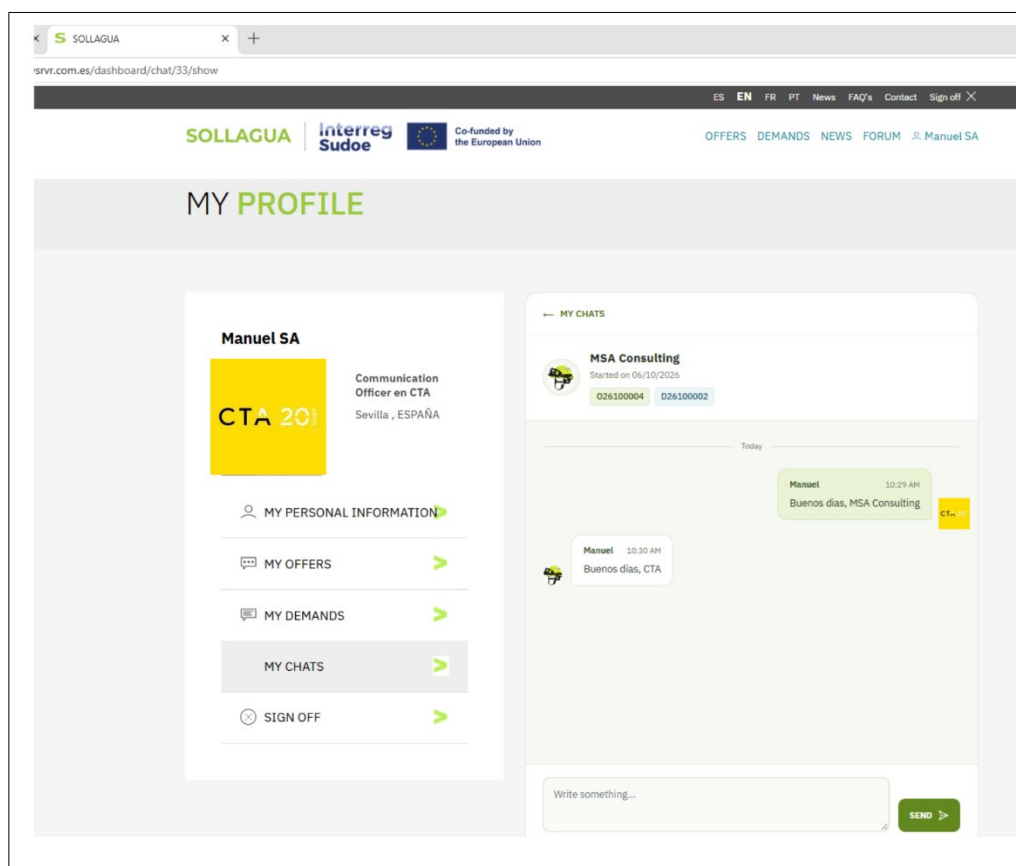


Figure 22. Internal chat between the Demand owner and Offer provider

8. FORUM SPACE

The Forum section is an open space for knowledge exchange and discussion among SOLLAGUA Nexus users. Here, users can ask questions, share ideas or information, and participate in conversations started by other members of the community. The main page displays existing posts, including their title, author, publication date, number of replies and a preview of their content. By selecting View conversation, users can access the full discussion and read or add replies. To start a new discussion, simply select Create Post and publish a new post.

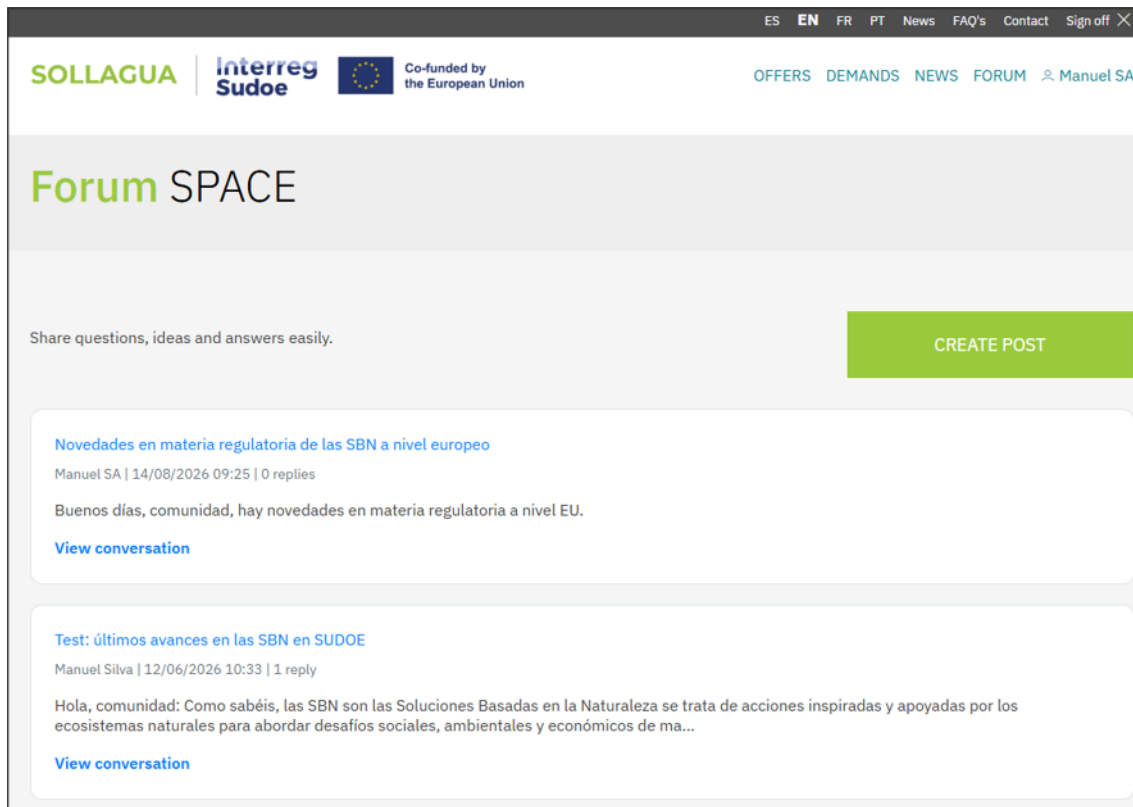


Figure 23. SOLLAGUA Nexus forum

9. NEWS

The News section brings together the latest news and results generated within the SOLLAGUA project. Here, users can keep up to date with project developments and access deliverables, reports and other resources produced throughout its implementation. Content is available in the different project languages, facilitating access to the information and knowledge generated by SOLLAGUA.

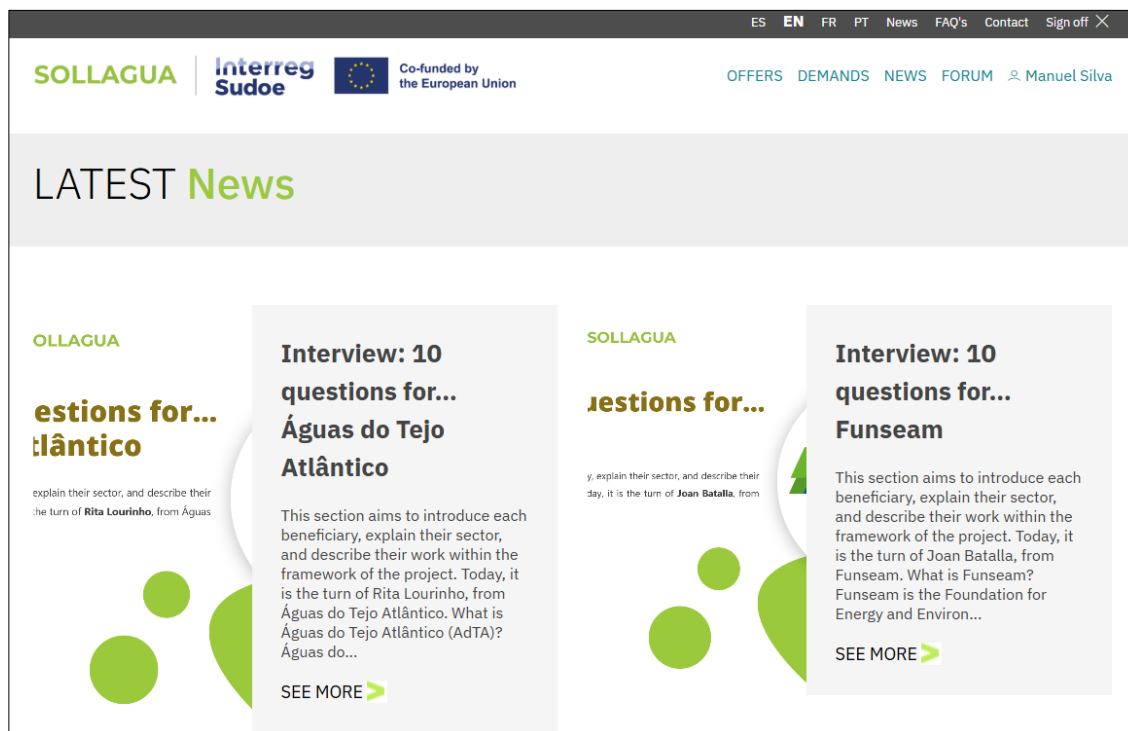


Figure 24. SOLLAGUA Nexus news section

SOLLAGUA

TECHNICAL HELP

SOLLAGUA Nexus is managed by Corporación Tecnológica de Andalucía (CTA), a Spanish partner of the SOLLAGUA project, and hosted on CTA's servers. For any questions regarding the platform or to request technical assistance, please contact Manuel Silva — manuel.silva@corporaciontecnologica.com

Project overview

SOLLAGUA, funded by the Interreg SUDOE Programme, is a 3-year project that aims to promote nature-based solutions (NBS) for water reuse in the SUDOE region, which faces major challenges related to water scarcity due to a semi-arid environment, climate change, and a growing population. The initiative seeks to respond to these common challenges by implementing sustainable water management strategies in three rural communities in Portugal, Spain, and France.



<https://interreg-sudoe.eu/proyecto-interreg/sollagua/>



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